MEMORANDUM

Agenda Item No. 3(A)(4)

TO:

Honorable Chairman Jean Monestime

and Members, Board of County Commissioners

DATE:

October 6, 2015

FROM:

R. A. Cuevas, Jr.

County Attorney

SUBJECT:

Resolution retroactively

authorizing in-kind services for the May 3, 2015 "2nd

Annual Ride for Lotus House"

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Audrey M. Edmonson.

County Attorney

RAC/smm



MEMORANDUM

(Revised)

TO:

Honorable Chairman Jean Monestime and Members, Board of County Commissioners

DATE:

October 6, 2015

FROM:

R. A. Cuevas, Jr. County Attorney

SUBJECT: Agenda Item No. 3(A)(4)

| Pleas | se note any items checked. |
|-------------|---|
| | "3-Day Rule" for committees applicable if raised |
| | 6 weeks required between first reading and public hearing |
| | 4 weeks notification to municipal officials required prior to public hearing |
| | Decreases revenues or increases expenditures without balancing budget |
| | Budget required |
| | Statement of fiscal impact required |
| | Ordinance creating a new board requires detailed County Mayor's report for public hearing |
| | No committee review |
| | Applicable legislation requires more than a majority vote (i.e., 2/3's, 3/5's, unanimous) to approve |
| √ | Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required |

| Approved | Mayor | Agenda Item No. | 3(A)(4) |
|----------|-------|-----------------|---------|
| Veto | | 10-6-15 | |
| Override | | | |
| | | | |

RESOLUTION NO.

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE PARKS, RECREATION AND OPEN SPACES DEPARTMENT FOR THE MAY 3, 2015 "2ND ANNUAL RIDE FOR LOTUS HOUSE" SPONSORED BY SUNDARI FOUNDATION, INC. IN AN AMOUNT NOT TO EXCEED \$1,400.00 TO BE FUNDED FROM THE BALANCE OF THE DISTRICT 3 FY 2014-15 IN-KIND RESERVE FUND

WHEREAS, Sundari Foundation, Inc. has requested in-kind services from the Parks, Recreation and Open Spaces Department for the May 3, 2015 "2nd Annual Ride for Lotus House" in an amount not to exceed \$1,400.00 (see attached Fee Waiver/In-kind Service Application); and

WHEREAS, the purpose of the "2nd Annual Ride for Lotus House" event is to bring together the community for a bike ride and family-oriented festival, as well as to raise funds for Lotus House; and

WHEREAS, Sundari Foundation, Inc., doing business as Lotus House, advocates on behalf of homeless women, youth and children; and

WHEREAS, Sundari Foundation, Inc. is a not-for-profit organization; and

WHEREAS, the "2nd Annual Ride for Lotus House" is a special event, as that term is defined in the attached Fee Waiver/In-kind Service Application, and \$1,400.00 of the in-kind services shall be funded from the balance of the District 3 FY 2014-15 In-Kind Reserve funds,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively authorizes in-kind services from the Parks, Recreation and Open Spaces Department for the May

Agenda Item No. Page No. 2

3(A)(4)

3, 2015 "2nd Annual Ride for Lotus House" sponsored by the Sundari Foundation, Inc. in an amount not to exceed \$1,400.00 to be funded from the balance of the District 3 FY 2014-15 In-Kind Reserve Fund.

The Prime Sponsor of the foregoing resolution is Commissioner Audrey M. Edmonson. It was offered by Commissioner , who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman Esteban L. Bovo, Jr., Vice Chairman

Bruno A. Barreiro Jose "Pepe" Diaz Sally A. Heyman Dennis C. Moss Sen. Javier D. Souto

Juan C. Zapata

Daniella Levine Cava Audrey M. Edmonson Barbara J. Jordan Rebeca Sosa Xavier L. Suarez

The Chairperson thereupon declared the resolution duly passed and adopted this 6th day of October, 2015. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA BY ITS BOARD OF COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

| Ву: | |
|--------------|--|
| Deputy Clerk | |

Approved by County Attorney as to form and legal sufficiency.

GKS

Gerald K. Sanchez

MAMI-DADE COUNTY FEE WAIVERIN-KIND SERVICES APPLICATION

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to: Office of Strategic Business Management Phone: (305) 375-5143 111 N.W. 1st Street, Suite 2200 (305) 375-5168 Fax: Miamil, FL 33128 Type of Event/Application (select one of the following): District Event - Event of minimal Impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.) Small Event -Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.) Special Event* - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.) ☐ Major Event* -Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.) **Note: Event budget must be included for "Special" and "Major" event types.** ENMONSON — DISTRIC Commissioner sponsoring event Full legal name of the requesting organization: <u>SUNDARY</u> FOUNDATION Applicant Status: (Select one of the choices below) Not-For-Profit or Tax Exempt For-Profit Local Government or Public Entity Other (specify): ___ Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): Specify fee waiver or in-kind service requested (quantify, if applicable):

MIAMI-DADE COUNTY FEE WAIVER/IN-KIND SERVICES APPLICATION Page 2

| 5. | Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): |
|------|--|
| | RIGE FOR LOTUS HOUSE - FUNDRAISER |
| | BIKE RIDE - 3 LEVELS OF RIDES & 1- FESTIVAL |
| | to RAISE FUNDS FOR LOTUS HOUSE |
| | |
| | |
| | |
| õ. | Please select ALL that apply to event: |
| | ☐ <u>Economic Development:</u> Event supports vitality or growth of the local economy |
| | Youth/Education: Event benefits youth of any age and/or offers educational benefits |
| | Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality |
| | of life within the community |
| | Arts and Culture: Event supports music, theatre, titerature, art or culture - LIVE BAND QF FESTIVA |
| | ☐ <u>Environmental:</u> Event benefits environmental concerns or promotes conservation |
| | Sports and Athletics: Event supports/promotes organized sports or recreational participation |
| | |
| 7. | Physical address of event venues (please specify Commission District(s)): |
| | MERNICK PURIC Adjacent to City HALL |
| | |
| | |
| | |
| 8. | Description of regional or local impact: WE ARE AHRACTING CYC/1575 |
| Ψ. | frame Dade Music Base State |
| | from DAde, MONDOE & BROW and County |
| | |
| | |
| | |
| | |
| | |
| 9. | Dally/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): |
| | MAY 3, 2015 |
| | TEAN DOWN CONSIETE by 4:00 pm |
| | Tran Mille some alite hi 4:00 pm |
| Page | - INICIOUNIC CONNICTED IN TOURS |
| | 2013 - 2018 - 20 |

MIAMI-DADE COUNTY FEE WAIVER/IN-KIND SERVICES APPLICATION Page 3

| 10. | Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): SEE AHACHEN SCHEMATIC |
|-----|--|
| 11. | Expected number of participants and estimated attendance (per day, if applicable): |
| 12. | Itemized budget, Including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): ################################### |
| | reby certify that all the statements made in this application are true and correct. Heature of Authorized Representative Date |

Page 3 of 3 Revised: 9/4/08

Locus Truck Tables Rino Yaga Barricades Bike Parking Porta Potties Food Trucks Tent Bike Rodeo Area Command Trailer

1 4

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SHOWMOBILES, STAGES, BLEACHERS, AND SOUND PRODUCTION (305) 226-8315 Ext. 221/(305) 553-8511 (Fax)

EQUIPMENT (S) CONFIRMATION FORM

| ORGANIZATION/AGENCY: Sundari Foundation dba Lotus House | | | | | | |
|--|--|---|--|--|--|--|
| EQUIPMENT REQUESTED: Showmobile Medium | | | | | | |
| NAME OF PERSON RESPONSIBLE FOR THIS BILL: Commission Commission District #3 | ner Audre | y M. Edmonson | | | | |
| OR INDEX CODE (MIAMI-DADE AGENCIES ONLY): | | · · · · · · · · · · · · · · · · · · · | | | | |
| BILLING ADDRESS/ZIP CODE: 2525 NW 62 Street Suite 4200 | | · | | | | |
| NAME/TITLE OF THE EVENT: Ride for Lotus House | ., | | | | | |
| ADDRESS OF EVENT: Merrick Park 405 Biltmore Way | | | | | | |
| TODAY'S DATE: 03/31/15 DATE (S) & TIME OF EVENT: | 05/03/1 | 15 9AM - 3PM | | | | |
| SET-UP TIME & DAY: | 6 A M | 05/03/15 | | | | |
| TAKE-DOWN TIME & DAY: | 3 P M_ | 05/03/15 | | | | |
| CONTACT PERSON/PHONE: Mary Beth 305-389-5156 AT SITE CONTACT/CELL PHONE#: | | | | | | |
| SPECIAL INSTRUCTIONS: Direction item(s) are to be placed, maps, diagrams, etc. | | | | | | |
| OTHER INFORMATION: Include additional equipment if needed. | | | | | | |
| We, the users, understand that we assume full responsibility for any dequipment and its accessories between the time the Miami-Dade Park completes setting up and the time it takes down. We, the users, also agree forth in the rental policy. We do have a copy of the rental policy and fully set forth in renting the equipment requested as out-lined in the rental policy the total fee is to be remitted (15) fifteen working days before the event *Fee: \$1,400.00 In-kind JE *(SEE FEE SCHEDULE FOR EXACT CHARGES) Agency/Group: C | c and Rece to adher understacy. We all | creation Department e to the requests set and the requirements so understand that | | | | |

CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED

1/2 (HALF) OF RENTAL FEE. *There will be no completed reservation on the schedule unless the confirmation Form is filled out completely and signed.

Late equipment arrivals, please call (786) 236-7926



Ride for Lotus House 1st 2015 Year 2 Budget—updated June 16, 2015

The proposed budget for the 2015 Lotus House...Where Hope Blossoms Cycling Event is listed below

Expenses for consideration to support the 2015 **Lotus House...Where Hope Blossoms Cycling Event** are estimated and may not be inclusive of all expenses pending the finalized ride route and secured sponsors.

| Expense | 2015 Proposed Budget | Actual Fees Spent in 2014 | Actual Fees Spent 2015 | Assumptions |
|---|-----------------------------------|--|---------------------------|---|
| Printing and typeset design Expense for Signage used to mark route and Banners at Rest Stops and Start Stop | \$2,500 | \$1,692.98 | \$2090.50 | 2-4 large banners, Posters for Bike Shops to market the event, pink arrow signs for road markings and street paint for road markings outside of Coral Gables. Stickers and Route Maps |
| Out of Pocket, Unbudgeted expenses for Fundraisers | \$250.00 per event \$500.00 | \$250.00 | \$380.00 | Purchase of food and wine to supplement November 14, 2015 Fundraiser. Purchase additional trays for Fado's on April 16, 2015 |
| Parking Rental | \$400 | \$290.00 | 290.00 | Surrounding parking meters around ride start in Coral Gables, the Start/Stop Location |
| Permits, Fees and Performance Bonds to Coral Gables and for Ride Route | \$309 | \$309.00 | 309.00 | City of Coral Gables fees associated with securing the venue for 1 day |
| Permits, Fees and Performance Bonds, Misc. to other cities and municipalities such as City of Hollywood. | \$500 | 0 Miami Beach— \$5,000 refundable deposit | \$300.00 | Pending Hollywood could be \$350.00 |
| Police Escort | \$2,500 | \$998 | \$654.25 | \$1,284 for Coral Gables and 0 for Miami Beach this year. |



Ride for Letuy House where hope blossoms

| | | | / | |
|--|--|--|-------------------|--|
| Increased this year due to feedback and necessity at certain intersections | | \$41.00 per hour per officer Coral Gables Hollywood \$400. | | Hollywood is pendingcould be \$105.00 \$549.25 Corral Gables |
| Food and Drink for Rest Stops | \$250.00 TBD when route is finalized and rest stops are determined | \$122.78 Whole Foods, Monster and Trader Joe's are in for sponsorship covered the majority of these costs. | \$743.37 | Assuming 5 Rest Stops and the Start Stop Location and Sponsorships for all or part of this expense. Need to by Gatorade and salty snacks and paper products for I Lunch Pasta salad supplies Paper goods, supplies, etc. |
| Gas for Truck and Sag Support Vehicles if not sponsored | \$0 | O City of Miami Firefighters Donated | 0 | Assuming Firefighters Union will donate Truck or Vans to transport rest stop supplies again |
| Soft drinks, kids drinks, paper goods and utensils for lunch | \$250.00 | \$250.00 | Reported above | Assuming Costco, Trader Joes and other suppliers will donate drinks and muffins for ride start again. This may be completed covered. Also Rafael Acosta and Heineker |
| Bike Valet and Parking | \$300.00 | Less \$200 collected in sponsor donations Net \$200. | \$200.00 | GMN and Mari sponsored \$100 each. |
| Port a Potties (Express Waste) | \$1,700. \$700 + Trash | \$1,122.50 \$700 + Trash cans | \$1,467.50 | Assuming more rest stops and more at start stop this year. |



Ride for Lety House where hope blossoms

| | cans \$225. 1 extra cleaning | \$225. 1 extra cleaning | | |
|--|------------------------------------|---|---|---|
| Table & Chair Rental Sponsored by John Bettancoup | 0—Donated by John Bettencoup | N/C EBC, Fire Fighters Union and John Betancourt donation as sponsors Fireman's Union Donated | 0 | For Rest Stops and lunch at start stop |
| Barricades and Signs Possible need for more this yearTBD | \$250 | \$200.00 | \$200.00 | At start stop |
| Tents for Sponsors | 0 Donated by John Betancourt? | N/C | 0 | All vendors brought their own LY |
| Staging | 0 | N/C Donated by Commissioner Edmonson? | donated | Secured again |
| Start Stop Banner/Arch | \$350 | \$160.00 | N/C Donated Mack Cycle and another large banner | Larger and with Grommets this year and use last years at start stop, other location—2 banners sponsored |



Ride for Lety House where lope blossoms

| · ·- | | , | <u> </u> | |
|---|--|--|--------------|---|
| Insurance | Covered through Lotus House | ? | | Assuming we can attach a rider to the current Lotus House Insurance or another Sponsor's overall insurance policy for this event |
| Trash Removal from Rest Stops | N/C | N/C Will use our own truck and permission to use Dumpsters in Coral Gables and possible Lotus House or others??? Donation from City of Miami Fire & Rescue | 0 | Will use our own truck and permission to use Dumpsters in Coral Gables and possible Lotus House or others??? Donation from City of Miami Fire & Rescue |
| Ambulance or Emergency Vehicle | \$500 TBD by Requirements | N/C None Required | 0 | Coral Gables said we did not need for our event LY. May be different this year? Will determine quickly. |
| Food and Entertainment at Ride End Festival | Pending our Sponsorship level or multi sponsors and the bands needs this year \$350.00 | \$600. Sparky's BBQ is sponsored lunch. Jana Foods sponsored cheese and crackers. | Listed above | Band pending?? Have to pay for sound system?? Sparky's, Perricone's Jana Foods, Fireman Derrick. Will supplement with salad and a cold pasta salad |
| | | L . | | <u> </u> |



Ride for Lety House where hope blossom

| Miscellaneous Expenses | \$500.00 | \$600.00 | 0 | Anything that comes up unexpectedly—focus to keep to a Minimum with good planning |
|------------------------|-----------|----------|------------|---|
| Estimated Total | \$11,159. | \$9,800 | \$6,634.62 | |

Donations: To Date: \$19,932.76---fundraisers, raffles and sponsorships

Ride registrations: \$11,970---238 registrants

Total to date: \$31,902.76

Charitable Funds Raised for Lotus House: \$25,268.14



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FLORIDA DEPARTMENT OF STATE DIVISION OF CORPORATIONS



Detail by Entity Name

Florida Not For Profit Corporation

THE SUNDARI FOUNDATION, INC.

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81-0652266

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Principal Address

217 NW 15TH STREET

MIAMI, FL 33136

Changed: 06/04/2006

Mailing Address

1514 NW 2ND AVENUE

MIAMI, FL 33136

Changed: 02/16/2011

Registered Agent Name & Address

COLLINS, CONSTANCE, ESQ 1514 NW 2ND AVENUE

#1

MIAMI, FL 33136

Name Changed: 02/20/2013

Address Changed: 02/16/2011

Officer/Director Detail

Name & Address

Title PRES

COLLINS, CONSTANCE A 1514 NW 2ND AVENUE, #1 MIAMI, FL 33136

Title VP

BELL, CYNTHIA 6794 BROOKLINE DRIVE MIAMI, FL 33015

Title TRES

ABREU, KIM C/O BANK OF AMERICA, N.A., ONE ALHAMBRA PLAZA, PENTHOUSE CORAL GABLES, FL 33134

Title SEC

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Title DIR

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PETRICONE, JULIE 1311 CAPRI STREET CORAL GABLES, FL 33134

Title DIR

MOON, COBI 320 SW 33RD AVE MIAMI, FL 33135

Title DIR

WRIGHT, ANTONIA **1030 14TH STREET** MIAMI BEACH, FL 33139

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MARGULIES, MARTIN 445 GRAND BAY DRIVE, #PH1B KEY BISCAYNE, FL 33149

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GREER, EVELYN 5900 SW 97TH STREET, SUITE 1000 MIAMI, FL 33156

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XENOS, FAITH, CFP C/O SINGER XENOS WEALTH MANAGEMENT 800 DOUGLAS ROAD, SUITE 900 CORAL GABLES, FL 33134

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MCALILEY, CHRIS 2843 SOUTH BAYSHORE DRIVE APT 12C MIAMI, FL 33133

Title DIR

BOEHM-FANDINO, MONIKA 651 MELALEUCA LANE MIAMI, FL 33137

Title DIR

ROMANO, LISA 8540 HARDING AVE

APT 311 MIAMI BEACH, FL 33141

Title DIR

MLADENOVIC, MIROSLAV "MISHA" **5815 SW 68TH STREET** MIAMI, FL 33143

Title DIR

JOHNSON, RAI 217 NW 15TH STREET MIAMI FL, FL 33136

Annual Reports

| Report Year | Filed Date |
|-------------|------------|
| 2013 | 02/20/2013 |
| 2014 | 02/05/2014 |
| 2015 | 02/16/2015 |

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Date:

October 6, 2015

To:

Honorable Chairman Jean Monestime

and Members, Board of County Commissioners

From:

Carlos A. Gimenez

Mayor

Subject:

District Specific In-Kind Request

A retroactive waiver for in-kind services has been requested by the Sundari Foundation, Inc. for their "2nd Annual Ride for Lotus House" event held on May 3, 2015.

In-kind services have been requested in the amount of \$1,400.00 from the Parks, Recreation and Open Spaces Department for the use a medium showmobile. This event will be funded from the balance of District 3 FY 2014-15 In-Kind Reserve Fund.

Edward Marquez Deputy Mayor

Inkind01536